



South London Neighbourhood Resource Centre

EarlyON Program Facilitator (RECE) Temporary

Report to: The EarlyON Program Facilitator will be an employee of the South London Neighbourhood Resource Centre (SLNRC). The Program Facilitator will work mainly out of Family Centre Westminster. Day-to-day supervision/consultation will be provided by the EarlyON Co-ordinator in the form of formal supervision meetings as well as informal support as requested by the Program Facilitator.

Qualifications: Registered Early Childhood Education Certification with experience working with families and children ages 0-6 along with an understanding of “How Does Learning Happen”

Commitment: This is a full-time position for 37.5 hours per week. It may include some evenings and one Saturday per month. This position is a temporary 12 month contract beginning April 2 2024.

Wages: \$25.50 per hour with option for benefits after 3-month probation period.

Responsibilities

- Facilitate EarlyON programs at Family Centre Westminster and in the Westminster catchment area
- Plan, organize and facilitate new EarlyON programs based on the Ministry of Education's framework for early learning “How Does Learning Happen?”
- Design a playroom experience that sparks curiosity, invites investigation and provides challenges that are responsive to children’s capabilities
- Create play-based invitations based on children’s interests using a variety of open-ended materials
- Must be comfortable to engage children and families through telling stories and singing songs in small and large groups
- Establish and maintain strong and collaborative relationships with families, co-workers and community service providers
- Connect with families, provide support and referrals where appropriate and invite participation from adults to enrich children’s experience
- Role model positive and appropriate adult-child interactions during programs.
- Facilitate an EarlyON program one Saturday per month in cycled planning with other London Family Centres
- Ensure “How Does Learning Happen?” is being implemented in all EarlyON activities
- Maintain accurate attendance records of program attendees
- Set up and clean up the program space

- Track & report program material inventory to EarlyON Co-ordinator
- Ensure materials/equipment in program space are safe at all times
- Provide all families and children with a culturally safe space to explore and participate in.
- Maintain an understanding of current early learning best practice
- Participate in meaningful and continuous professional learning opportunities
- Attend to other duties as requested by EarlyON Co-ordinator and Families First Project Manager

Requirements

- Passion for working with children & families and providing quality programming that promotes children's optimal well-being
- Experience facilitating playgroups or programs for children and families
- Ability to incorporate "How Does Learning Happen? Ontario's Pedagogy for the Early Years" into our programs
- Ability to work with a diverse population
- Knowledge of community supports and resources
- Must be able to work independently and part of a team
- Must have excellent organization, communication and writing skills.
- Highly motivated, punctual and responsive
- More than one language would be an asset
- Operate in accordance with policies, procedures, guidelines and protocols of the SLNRC.
- Participate as a member of SLNRC team by furthering collective team goals
- Current First Aid and CPR certification
- Current Police Vulnerable Sector Check
- Valid driver's license and access to personal and reliable vehicle

To apply for the position please send resume and cover letter as one Word Document or PDF File to Administration Coordinator Vincent Tao at vtao@slnrc.ca.

Thank you for your interest in this position but only candidates selected for an interview will be contacted. Please do not call.

"We work together to "empower and enrich the neighbourhood in an inclusive environment."