



South London Neighbourhood Resource Centre

Neighbourhood Support Services Worker

Report to: The Worker will be an employee of the South London Neighbourhood Resource Centre (SLNRC). Day-to-day supervision/consultation will be provided by the Supervisor of Neighbourhood Community Development & Neighbourhood Support Services in the form of formal supervision meetings as well as informal support as requested.

SLNRC is a Neighbourhood Resource Centre with a:

Mission to: Empower and enrich the neighbourhood in an inclusive environment

Vision to: Provide opportunities that engage and empower residents to achieve their personal potential and healthy quality of life.

Position overview:

The Worker will support the successful delivery of the CORE services “Neighbourhood Support Services” in relation to Basic Needs, Meal Programs, Community Advocacy & Information and Referral.

Qualifications:

Social Service Worker Diploma, Child and Youth Worker Diploma, Social Work Degree, or Sociology Degree. Or equivalent social services education or field experience in relation to the job posting.

Commitment:

This is a full-time position for (37.5 hrs/week) that will include working the occasional evening & weekend.

Salary:

\$23.5/hour

Outcomes:

Londoners have access to the support they need to be successful

Expected Results: *Decrease the number of London residents experiencing poverty*

Metrics:

1. # meals served to low income residents;
2. # low income residents are provided with access to basic needs;
3. # of individuals who are provided with advocacy support;

4. # of individuals who report they are able to access relevant services and resources to meet their needs;

General Support Services for SLNRC Neighbourhoods:

- Support the operation of the Basic Needs (Neighbourhood Food Bank, Tax Clinic, Docs Clinic);
- Support the delivery of Meal Programs (Breakfast Club, Friday Soup, Thursday Youth Meal, Thanksgiving Dinner, Holiday snack Bags, Fruits & Veg)-Primarily data collection, distribution of food and promotion to those in need;
- Provide Advocacy & Information and Referral for those living in poverty (including assess to boots, personal hygiene items, school supplies, register/deliver hampers);
- Represent low income people at local advocacy groups (ie Basic Needs working group-CYN);
- Provide ongoing evaluation, report writing and growth to SLNRC neighbourhood support services;
- Support Supervisor of Neighbourhood Community Development with all activities and additional initiatives related to Neighbourhood Support Services;
- Support members of the SLNRC team as needed.

Families First Support Services Program

- Support the running of the Good Food Box program;
- Provide outreach and support to Families First participants through Families First Manager;
- Support the distribution of the Harvest Bucks program;
- Ensure the Emergency Baby Food Cupboard is properly equipped with all needed resources;
- Support the Basic Needs of all Families First program participants when needed

Qualifications:

- Leadership, strong organizational, and time management skills
- Excellent interpersonal skills as well as verbal and written communication skills
- Responsible, trustworthy, approachable and friendly
- Capacity to build relationships with, community members, and Professionals
- Motivated, self-starter and able to work in a fast-paced environment
- Experience with report writing, maintaining statistics, and fundraising
- Proven ability to work with diverse and ethnic/cultural backgrounds
- Capacity to work independently as well as within a multidisciplinary team
- Proficiency with Microsoft office, email, and some knowledge of database entry
- Ability to work under pressure and meet deadlines
- **Must have a Valid G driver's license and a reliable vehicle**
- Satisfactory Canadian criminal background checks are a MUST and if you do not have it, it would be paid by the Agency

To apply for the position please send resume and cover letter as one Word Document or PDF File via email (with subject line: Neighbourhood Support Services Worker) to Vincent Tao,

Administration Co-ordinator SLNRC, at vtao@slnrc.ca.

Thank you for your interest in this position but only candidates selected for an interview will be contacted. Please do not call.

“We work together to “empower and enrich the neighbourhood in an inclusive environment.”